

**LYME CENTRAL SCHOOL  
BOARD OF EDUCATION  
February 12, 2015**

**MEMBERS PRESENT**

Gary Nicholson, President  
Terry Countryman  
Kathy Dyer  
Deanna Lothrop, Vice President  
Brian Peters  
Scott Rickett  
Lynn Reichert  
Missy Holmes, Clerk of the Board

**ADMINISTRATORS PRESENT**

Cammy Morrison, Interim Superintendent  
Barry Davis, Principal  
Pat Gibbons, Director of Pupil Services  
Sandra Rooney, Business Official

**OTHERS PRESENT**

Emily Ennis	Megan McKenna
Robin Weston	Lisa Warren
Timothy Collins	Sarah OYong
Ann Marie Hyde	Beverly Perry
Dominic D'Imperio	

**CALL TO ORDER**

President Gary Nicholson called the meeting of the Lyme Central School Board of Education to order at 6:00 PM.

Introduction of Beverly Perry, Library Media Specialist.

The Select Chorus sang and gave flowers to the Board of Education.

**EXECUTIVE SESSION**

A motion was made by Lynn Reichert, seconded by Kathy Dyer, to enter into executive session to discuss student issues at 6:14 PM.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Deanna Lothrop, seconded by Lynn Reichert, to adjourn executive session at 6:26 PM.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**BOARD PRESENTATION  
DATA INSTRUCTION**

Pat Gibbons spoke on ELA data chats and data driven

instruction. She discussed the STLE grant and how regional coaches. She also discussed curriculum maps and assessments. Superintendent Morrison and President Nicholson thanked her on the work she has done.

**BOARD INFORMATION**

**STAFF DEVELOPMENT TRAINING**

The staff development training & conferences for February 2015 was included for review.

**STUDENT ENROLLMENT**

The information on student enrollment was included for review.

**REPORTS**

**TRANSPORTATION SUPERVISOR**

Dina Jareo reported. She has had difficulty getting substitute bus drivers. Lyme has the lowest paid drivers in the county. She recommends that a door brake be installed on any new buses to prevent "dragging". She is recommending that we sell bus #51 and possibly lease a bus for a year.

**PRINCIPAL**

Principal Davis reported. He has met with students who are on the failure list for the second quarter. He has met with the teachers for their mid-year APPR. He is currently working on a grant for upgrades to the stage from NNY Youth Philanthropy Council. Forty students attended the winter ball on January 31, 2015. The cheerleaders are now Frontier champions after winning a competition in January. Mark Wilson, girls' basketball coach, received the coach of the year award.

**DIRECTOR OF PUPIL SERVICES**

Director Gibbons reported. Ten students participated in the January Regents. Since 2013, no teacher can score their own exam. We collaborated with the General Brown district to score exams. Teaching is the Core grant – support efforts to eliminate and/or improve locally adopted tests that do not contribute to teaching and learning. CSE annual reviews are under way.

**SUPERINTENDENT**

Superintendent Morrison reported. She met with Senator Ritchie recently and reported that the news is not promising. She is planning a trip to Syracuse to look at used office furniture to replace the damaged furniture in the main office. The NYSUT rally on February 28, has been canceled due to possible negativity against the Governor.

**COMMITTEES**

**POLICY**

February 12, 2015

The policy committee reviewed changes to procedures.

They have recommended disbanding. The Superintendent will review all policies and procedures unless there is an issue where the committee will need to meet. We are also looking into using Madison-Oneida BOCES for future revisions.

The following procedure changes were reviewed:

- #3420 – Non-Discrimination and Anti-Harassment Guidelines in the School District
- #3510 – Emergency School Closings
- #5511 – Fund Balance Classification
- #5672 – Security Breach Reporting Form
- #7210 – Student Placement
- #7512 – Health Screening Guidelines
- #7530 – Child Abuse and Maltreatment
- #7570 – Wandering and Elopment of Students
- #7670 – Due Process Complaints

**ACTION ITEMS  
MINUTES**

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to approve the minutes from the January 13, 2015 meeting.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Brian Peters, seconded by Kathy Dyer, to approve the minutes from the January 29, 2015 meeting.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**FINANCIAL REPORTS**

A motion was made by Kathy Dyer, seconded by Scott Rickett, to approve the financial reports:

General Fund Warrant #15	\$175,509.08
General Fund Supplemental #14	\$11,408.00
School Lunch Warrant #8	\$8,171.88
Federal Fund Warrant #11	\$994.08
Capital Fund Warrant #7	\$9,870.08
Treasurer's Report December 31, 2014	

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

TEXTBOOK DISPOSAL

A motion was made by Brian Peters, seconded by Deanna Lothrop, to approve the disposal of 28 textbooks, "American History of our Nation: Beginnings through 1877".

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

FACILITY REQUEST

A motion was made by Deanna Lothrop, seconded by Brian Peters, to approve the request for use of stage or gym for Tumbling, Mondays, February 23-May 18, 2015, 4:30-5:30 PM.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

FIELD TRIP REQUEST

A motion was made by Kathy Dyer, seconded by Lynn Reichert, to approve the field trip request for Juniors to go to RIT/University of Rochester, April 16, 2015.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

MOTION CARRIED

POLICY REVISIONS

A motion was made by Scott Rickett, seconded by Kathy Dyer, to approve the policy revisions:

- #1410 – Policy and Administrative Regulations
- #1650 – Submission of Questions and Propositions at Annual Meeting and Election and Special District Meetings
- #3420 – Non-Discrimination and Anti-Harassment in the School District
- #5220 – District Investments
- #5511 – Maintenance of Fund Balance
- #5672 – Information Security Breach and Notification
- #6120 – Equal Employment Opportunity
- #6121 – Sexual Harassment of District Personnel
- #6122 – Employee Grievances
- #7320 – Alcohol, Tobacco, Drugs and Other Substances
- #7530 – Child Abuse and Maltreatment
- #7670 – Due Process Complaints
- #8130 – Equal Educational Opportunities

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes

Scott Rickett Yes

**MOTION CARRIED**

**BANK ACCOUNTS**

a motion was made by Deanna Lothrop, seconded by Scott Rickett, to approve the RFP to remove remaining accounts to Citizen's Bank.

Terry Countryman Yes  
Deanna Lothrop Yes  
Brian Peters Yes  
Scott Rickett Yes

Kathy Dyer Yes  
Gary Nicholson Yes  
Lynn Reichert Yes

**MOTION CARRIED**

**EXECUTIVE SESSION**

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to enter into executive session to discuss CSE and particular persons and personnel at 7:30 PM.

Terry Countryman Yes  
Deanna Lothrop Yes  
Brian Peters Yes  
Scott Rickett Yes

Kathy Dyer Yes  
Gary Nicholson Yes  
Lynn Reichert Yes

**MOTION CARRIED**

A motion was made by Deanna Lothrop, seconded by Brian Peters, to adjourn executive session at 9:13 PM.

Terry Countryman Yes  
Deanna Lothrop Yes  
Brian Peters Yes  
Scott Rickett Yes

Kathy Dyer Yes  
Gary Nicholson Yes  
Lynn Reichert Yes

**MOTION CARRIED**

**ACTION ITEMS  
RESOLUTION**

A motion was made by Scott Rickett, seconded by Kathy Dyer, to approve the resolution:

Upon due consideration and consistent with Education Law sections 1711 & 1805, the Board of Education hereby appoints Cammy Morrison as Superintendent of Schools, recognizing Mrs. Morrison will continue in her capacity as joint Superintendent of Schools with the General Brown Central School District and, further, authorizes the Board of Education President and Vice President to engage in three part negotiations with Mrs. Morrison and the General Brown Central School District for the establishment and creation of an employment contract with Mrs. Morrison.

Terry Countryman Yes  
Deanna Lothrop Yes  
Brian Peters Yes  
Scott Rickett Yes

Kathy Dyer Yes  
Gary Nicholson Yes  
Lynn Reichert Yes

**MOTION CARRIED**

**CSE RECOMMENDATIONS**

A motion was made by Deanna Lothrop, seconded by Kathy Dyer, to approve the CSE Recommendations.

Terry Countryman Yes  
Deanna Lothrop Yes

Kathy Dyer Yes  
Gary Nicholson Yes

Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**APPOINTMENTS**

A motion was made by Kathy Dyer, seconded by Deanna Lothrop, to appoint Perla McCool as a Cafeteria Laborer, 3.5 hours per day, \$8.75/hour, effective February 13, 2015.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Deanna Lothrop, seconded by Scott Rickett, to appoint Walt Koster as a substitute Cafeteria Laborer, \$8.75/hour, effective February 13, 2015.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Brian Peters, seconded by Scott Rickett, to appoint Noe Ramirez as a Substitute Cleaner, \$8.75/hour, effective January 30, 2015.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Deanna Lothrop, seconded by Brian Peters, to appoint Mariah Wallace as a games assistant.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

A motion was made by Scott Rickett, seconded by Deanna Lothrop, to appoint Beverly Perry as the Girls' Modified Softball Coach.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

**RESIGNATION**

A motion was made by Brian Peters, seconded by Deanna Lothrop, to accept with appreciation the resignation of Justin Henderson, Groundskeeper/Cleaner, effective February 10, 2015.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

## **ADJOURNMENT**

A motion was made by Deanna Lothrop, seconded by Brian Peters, to adjourn the meeting at 9:28 PM.

Terry Countryman	Yes	Kathy Dyer	Yes
Deanna Lothrop	Yes	Gary Nicholson	Yes
Brian Peters	Yes	Lynn Reichert	Yes
Scott Rickett	Yes		

**MOTION CARRIED**

Respectfully submitted,

Missy Holmes  
Board of Education Clerk

DRAFT